



The Commonwealth of Massachusetts
Town of Cheshire
Massachusetts 01225

Fee: **\$50.00**

APPLICATION FOR DRIVEWAY PERMIT

Date: _____

To: Department of Public Works
191 Church Street
Cheshire, MA 01225

Dear Sir:

The undersigned, _____, of _____
Name *Address*

hereby applies for permission to install a driveway at the following location: _____

I understand that all work must be done in accordance with specifications of the Highway Superintendent of the Town of Cheshire. Every attempt will be made to avoid damage to the road.

Contractor Name _____

Dig Safe Number _____

Signature of Applicant _____

DRIVEWAY PERMIT

Permission is hereby granted to make the above driveway installation in accordance with the attached conditions.

Approved by Highway Superintendent

Approved by Board of Selectmen

Date

Standard Specifications

- 1. Driveway Dimensions:** The width of an uncurbed road inside of the public right of way shall be at least 10' but not more than 25'. If the road is curbed, the width of the curb opening shall be as shown on the face of the permit and shall not be less than 14' or more than 25' without special exception.
- 2. Drainage:** The driveway shall be constructed so that the existing drainage is not adversely affected by the driveway. The drainage and the stability of the road subgrade shall not be altered by driveway construction or roadside development.

All culvert pipes used shall be made of HDPE (High Density Polyethylene) and a size adequate to carry the anticipated natural flow of the ditch. All culverts shall be no smaller than the size determined by the highway Superintendent, nor shall it be less than 18" inside diameter.

Culvert length shall extend a minimum of 3' feet on both sides of the proposed driveway to allow for proper side slopes. Except for driveways, the enclosure of ditches will not be permitted. The use of headwalls on culvert ends will not be permitted. Culverts will need to provide side slopes no steeper than 3 feet horizontal to 1 foot vertical. The use of sloped end pipe sections is encouraged.
- 3. Surfacing:** When the public road is paved, driveways shall be paved between the edge of pavement and the existing or proposed sidewalk. If there is no existing or proposed sidewalk, the surfacing shall extend at least 10' from the edge of pavement or to the right-of-way line, whichever distance is greater. This will be completed before a certificate of occupancy can be signed off on unless special exception is made by the highway superintendent.

When the public road is unpaved, paving the driveway is not required. If such driveway is to be paved, the paving shall extend no closer to the road than one foot behind the driveway culvert location, or 5 feet from the edge of the gravel road if no culvert is needed. Driveway pavement shall be a minimum of two inches of bituminous surfacing on a gravel base or six inches of concrete.
- 4. Driveway Grade:** If the road is uncurbed, the grade of the driveway between the road edge of the pavement and the edge of the shoulder shall conform to the shape and slope of the shoulder. If the road is curbed, the grade shall not exceed 10% (10' per 100') upward or downward from the road.
- 5. Location:** Driveway cannot be within 10' of a property boundary and must comply with sight distance requirements set forth by the highway superintendent.